MSFC COOPERATIVE EDUCATION PROGRAM Final Evaluation and Exit Interview Schedule Immediate Supervisor's Name: Student's Name: Mentor's Name: Work Period: Administrative Officer, Organization Code: An exit interview with the Co-op Office and oganization is required for the co-op listed above. This student is currently working his/her final work term. Please coordinate the completion of the enclosed final evaluation and return it to the Co-op Office/HS30 as soon as possible. Please schedule the interview with the student's manager prior to the student's last day on board. Since the Co-op Office interview must come first, let us know your schedule by: To help speed up the process of making job offers, provide the following information and return this form to HS30/Cooperative Education Program, Attn: Chrissa Hall. If you have any guestions please contact Ms. Hall at 961-7039. Recommended Conversion Title: GS-4 GS-5 | | GS-6 GS-7 GS-9 GS-11 Conversion Grade Level: Position Number: NASA Classification Code (NCC): Job Series Number: __ Recommended Organization Placement: Competency Code: ___ Professional Intern Program (PIP): Yes No Remarks: